

TROOP QUARTERMASTER

Name: _____ Patrol: _____ Starting Date: _____ Ending Date: _____

GENERAL INFORMATION

Type: Appointed by the Senior Patrol Leader
Term: 6 months
Reports to: Assistant Senior Patrol Leader

QUALIFICATIONS

Age: 13 yrs or older (Scoutmaster's discretion)
Rank: First Class (Scoutmaster's discretion)
Experience: None
Training: After becoming a First Class Scout, has completed ILST

SPECIFIC LEADERSHIP RESPONSIBILITIES

- Keeps records on troop equipment
- Keeps records on tent check out and check in
- Makes sure equipment is in good working condition
- Issues equipment and makes sure it is returned in good condition
- Makes suggestions for new or replacement items
- Works with the Adult Equipment Coordinator and Patrol Quartermaster responsible for equipment
- Gets the US, troop, and patrol flags for campouts and presents them to the appropriate people
- Helps load and unload the Troop trailer with guidance from the Adult Equipment Coordinator at all campouts
- Sets the example by wearing the uniform correctly
- Lives the Scout Oath and Law
- Shows Scout Spirit

PERFORMANCE GOALS: These are expectations. A scout should always strive to do their best.

- Attend 75% of troop meetings
- Attend 90% of troop outings
- Earn two new merit badges

PERFORMANCE REQUIREMENTS: The below requirements are necessary to fulfill the responsibility's position.

- Briefed on duties and responsibilities
- Hands out and checks in tents and patrol equipment at each outing
- Keeps monthly records on tent check out and check in and submits them to the Adult Equipment Coordinator and Scoutmaster
- Maintains written log of missing or broken troop equipment
- Maintain and assist Adult Equipment Coordinator in repair of troop equipment
- Participate with the service patrol in the loading and unloading equipment for each outing
- Participate with the Patrol Quartermaster in the loading and unloading equipment for each outing

ATTENDANCE:

Set the example by being an active Scout. Be at least 15 minutes early for meetings and activities. Need to be 30 minutes early to meetings when service patrol. You MUST call the SPL, ASPL, or SM if you are not going to be at a meeting or if you suddenly have to miss an outing or activity.

SCOUT AGREEMENT:

I have read the job descriptions for this position. I understand the duties, goals, and responsibilities and will carry them out to the best of my ability. I further understand that if I do not fulfill the responsibilities and requirements of this job then I can be removed.

Scout's signature: _____ Date: _____

PARENT SUPPORT AGREEMENT:

I agree with the commitment my scout is making. I promise to support them in attending training, Troop meetings and Troop activities as well as with encouragement at home. I realize that their presence is necessary for the smooth operation of the Troop.

Parent's signature: _____ Date: _____

SCOUTMASTER'S AGREEMENT:

The Scoutmaster (or designee) will provide feedback on scout's leadership performance.

Scoutmaster's signature: _____ Date: _____

When the term is completed, the Scoutmaster and Advancement Chair approve of the time served: Date ____/____/____

Scoutmaster: _____ Advancement Chair: _____